	IFB 3160007165 Agency Alignment and Optimization Consulting Services Qutestion/Request for Clarification	Answers
1	Under 8.2 Submission Requirements, 8.2.9 states that "Bidders taking exception to any part or section of the solicitation shall indicate such exceptions on the IFB Exception(s) form, **Attachment G**." Attachment G was not posted to the procurement site. Can you please provide such attachment?	Attachment G is posted to the ITS website and in the State portal. https://www.its.ms.gov/procurement/rfps-and-sole-sources
2	What kind of notice and what availability could be expected for the Key Stakeholders identified in 4.1.5.1? With Legislature still in Session could the schedules be affected? Presumably with a start date of March 5, these meetings should occur in March or early April at latest.	As much notice as possible with avaialbility based on schedule. Schedules can be affected by Legislative Session.
3	Is there expectation from ITS and availability that the Contractor would meet with customer agencies? If so, how many customer agencies and do they expect this?	No
4	What is the State's current remote/onsite/hybrid work approach for State employees (for planning purposes on events like interviews, briefings, etc.). Is the same true for ITS as well as agencies you serve?	Each agency has their own remote policy. Regardless of ITS remote policy priority will be given to interviews, briefings, etc.
5	What is the expectation for the Contractor on this project? Onsite full time, entirely remote, or periodic?	Periodic
6	Is there a page limit on response? Including for narrative?	No
7	Would ITS like to see any narrative proposal or experience/CVs of proposed Contractor staff? If so, in which bid document?	No
8	References: Section 6.3 mentions reviewing 2 bidder references. Section 8.1.3 requests at least 3 trade references and states "see Section 6.5" which is not part of this proposal. Attachment C seems to request information for 5 references. Attachment D, which is to be completed by ITS only has room to review one reference. Would you please supply Section 6.5 language, if it is applicable to this IFB. How many references would you like us to supply?	Section 6.5 does not apply to this IFB. 8.1.3 - please provide at least 3 references.
9	Does ITS have an estimated/preferred budget for this project and if so can ITS please now share it?	There is no budget.

10	The IFB askes "What is the largest customer your company has provided Consulting Services for in the past two years?" Please clarify, if possible, the request: By "largest customer" do you mean the largest in size of the customer organization? Largest, as in biggest contract value? And are you looking for our current on ongoing project work or work that has only begun within the last two years?	Organizational Size and this would be within the last two years.
11	Does ITS have a more detailed organizational chart that it can now provide, or else can ITS please now explain its organizational structure in more detail (e.g., what and how many subdivisions are there under each division and how many staff member in each)?	No
12	In regard to the organizational assessment, can ITS please describe what documentation it has (and how comprehensive and accurate it is) on the functions and responsibilities of each division within the agency?	This Information will be provided to the winning vendor.
13	In regard to the organizational assessment, does ITS have any preference on how the awarded vendor identifies potential overlaps/gaps in services and/or inefficiencies and redundancies? For example, who we should interact with and how (including numbers of groups and staff members within each group)?	Please refer to Section 4 Scope of Work
14	Can ITS please now explain what prompted this request for services to be issued?	No
15	Can ITS please list the number of staff that comprise each of the following groups? * Executive Management Team Members * HR personnel	Executive Management Team - 9 HR Personnel - up to 4