BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

December 19, 2024

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, December 19, 2024, at 11:00 a.m. for the regularly scheduled December monthly meeting.

Members Present:

    Thomas A. Wicker, Chair

    Christa Alexander, Vice-Chair

    Keith Van Camp

    Mark Henderson

Member not Present:

    Bill Cook

Legislative Advisor Present:

    Senator Bart Williams, Technology Committee, MS State Senate

Legislative Advisor Not Present:

    Representative Jill Ford, MS House of Representatives

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Staff Members Present:

    Craig P. Orgeron, CPM, Ph.D., Executive Director

    Stephanie Hedgepeth, Chief Administrative Officer

    Jay White, Chief Information Security Officer

    Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Tabatha Baum, General Counsel and Interim Procurement Director

Hailey Tucker, Human Resources Director

Holly Savorgnan, Internal Services Director

Nita Caylor, Accounting Manager

Michelle Smith, Procurement Process Specialist

Atrael Porter, Technology Consultant

Matthew Livingston, Technology Consultant

LaTonya Kirkland, Technology Consultant

Vershonda Grindle, Technology Consultant

Christopher Gooday, Technology Consultant

Evan Thiemann, Technology Consultant

Roshunda Mitchelle, Technology Consultant

Debbie Parker, Technology Consultant

Jasmine Grice, Technology Consultant

Pam Sinclair, Project Manager

Renee Murray, E-Government Program Lead

Kevin Gray, IT Planning Coordinator

Lori Adams, Accounting Specialist

Leslie Swilley, Administrative Specialist

Others Present:

David J. Sliman, University of Southern Mississippi

Claire Lowe, University of Mississippi

Preston Pierce Jr., Mississippi Department of Finance and Administration

Kim Wood, Mississippi Department of Mental Health

Derrick Everett, Mississippi Department of Mental Health

Clay Johnston, Mississippi Department of Public Safety

Chris Watts, Mississippi Emergency Management Agency

Sallie Sones, Mississippi Emergency Management Agency

Wesley Edwards, Mississippi Emergency Management Agency

Al Faulk, University of Mississippi Medical Center

Sheila Kearney, University of Mississippi Medical Center

Grant Banks, University of Mississippi Medical Center

Tangela Harrion, University of Mississippi Medical Center

Tracy Williams, PACT Consulting LLC

Rob McClure, AT&T

Chris Salmon, Amazon

Eddie Wallace, Cloudflare

Tim Walker, HF Leeds, LLC

Teresa Harris, Vertafore

Lesli Leakey, Vertafore

Alexia, Sykes, Logicalis

Ellen Freeman, Logicalis

Ben Lane, C Spire

Trace Donato, C Spire

Karen Newman, The Clay Firm

Dylan Lee, SailPoint

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Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

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Agenda Item No. 1:   Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on November 21, 2024.

On motion by Mark Henderson and second by Christa Alexander that the minutes of the meeting on November 21, 2024, be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2:   Atrael Porter and Claire Lowe, Associate Director of Housing, presented Project No. 48626, requesting approval for an increase to the initial exemption request for StarRez for the **UNIVERSITY OF MISSISSIPPI (UM)**. The staff of UM recommended approval of this $162,469.76 increase to the original exemption request, for a revised not-to-exceed total estimated 5-year lifecycle cost of $1,156,152.50.

On Motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3:   Matthew Livingston, Daniel Jordan, Chief Information Officer and Kyle Kirkpatrick, Assistant Secretary of State for Elections presented Project No. 48701, requesting approval for an increase to the initial exemption request for SEMS Consolidated Services for the **MISSISSIPPI SECRETARY OF STATE (SOS)**. The staffs of ITS and SOS jointly recommended approval of this $1,289,211.69 increase to the original exemption request, for a revised not-to-exceed total estimated 5-year lifecycle cost of $9,289,211.69.

On Motion by Keith Van Camp and second by Christa Alexander that the staff recommendation be approved:

Motion approved by Tom Wicker, Christa Alexander, and Keith Van Camp with Mark Henderson abstaining.

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Agenda Item No. 4:   Matthew Livingston, Kim Wood, Chief Information Officer, and Derrick Everett, Director of Cybersecurity, presented the recommendation for Project No. 48688, submitted under the ITS Planned Purchases Procedure by the **MISSISSIPPI DEPARTMENT OF MENTAL HEALTH (MDMH)**. The staffs of ITS and MDMH jointly recommended approval of the planned purchases request to purchase O365, M365, Power BI, and Dynamics 365 Annual Licenses from SHI at a 3-year lifecycle cost of $7,042,259.16 using the NASPO Software Value-Added Reseller Cooperative.

On motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5:   Christopher Gooday and Clay Johnston, Director of Management Information Systems, presented Project No. 4501-46840, requesting approval for the sole source acquisition of OpenFox Message Switching Suite upgrades and modifications from Computer Projects of Illinois, Inc. for the **MISSISISPPI DEPARTMENT OF PUBLIC SAFETY (DPS)**, Criminal Information Center (CIC). The staffs of ITS and DPS, CIC jointly recommended Computer Projects of Illinois, Inc. as the sole-source provider of the OpenFox Message Switching Suite upgrades and modifications, at a total 1-year cost of $651,202.00. With this increase, the revised total 15-year life cycle cost is $1,507,253.62.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6:   Christopher Gooday, Chris Watts, Director of IT, Sallie Sones, Contract Officer, and Wesley Edwards, Deputy Administrator, presented Project No. 48445, requesting

approval for the sole source acquisition of the EM Grants Manager Software Tool from MB3, Inc. for the **MISSISSIPPI EMERGENCY MANAGEMENT AGENCY (MEMA)**. The staffs of ITS and MEMA jointly recommended MB3, Inc. as the sole-source provider of the EM Grants Manager Software Tool, at a total 19-year lifecycle cost of $2,982,850.00.

On motion by Mark Henderson and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 7:   Vershonda Grindle and Al Faulk, Senior Director, IT, presented the recommendations for Project 48563-3441 for an increase to the Agreement with UKG Kronos for the migration to Kronos Workforce Management for **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommended approval of the increase to their Agreement with UKG Kronos in an amount not to exceed $2,339,792.00 for the migration to Kronos Workforce Management. With this increase, the revised total not-to-exceed lifecycle cost of this project is $16,149,324.77.

On motion by Keith Van Camp and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 8:   Withdrawn

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Agenda Item No. 9:   Evan Thiemann and Stephanie Hedgepeth, Chief Administrative Officer, presented the recommendation for Solicitation No. 48296 for the acquisition of a Cloud Solutions Distribution Partner for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended the selection of Strategic Communications, LLC as lowest and best vendor responding to Solicitation No. 48296 for a Cloud Solutions Distribution

Partner. Further, the staff of ITS recommended that approval of the use of the ITS Master Payer Account for Amazon Web Services (AWS) be delegated to the ITS Executive Director.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 10:   Kevin Gray presented the *FY 2024 ITS Annual Report*. The staff of ITS requested approval to publish the *FY 2024 ITS Annual Report*.

On Motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 11:   There was no other business.

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The Board acknowledged Agenda Item No. 12 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, January 16, 2025.

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Tom Wicker adjourned the meeting.

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Thomas A. Wicker, Chair   Christa Alexander, Vice-Chair