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**Proposal for the  
Mississippi Department of  
Environmental Quality  
Groundwater Assessment and  
Remediation Division**

**Muster Maintenance Statement of Work**

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January 8, 2025

Prepared for:

Mississippi Department of Environmental Quality  
Office of Pollution Control, Groundwater Assessment and Remediation Division



A Mississippi Company

The Geospatial Group  
A division of Information Management Systems, Inc.  
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## Revision History

Version	Date	Description	Author
1.0	7-10-2024	Draft	Gary Hennington
2.0	9-20-2024	Draft	Gary Hennington
3.0	10-24-2024	Draft	Gary Hennington
4.0	1-8-2025	Draft	Gary Hennington

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## Introduction

The Geospatial Group is pleased to submit this proposal to the Mississippi Department of Environmental Quality (MDEQ) Office of Pollution Groundwater Assessment and Remediation Division (GARD) for the legacy *MUSTER Maintenance Statement of Work*.

## Project Scope

The MUSTER application is a mission critical application for MDEQ and GARD's Underground Storage Tanks (UST) section. This legacy system is over 18 years old, is severely outdated and needs modernization to meet current industry standards. Plans are underway by MDEQ for this modernization. However, the legacy system will continue to be used while the new system is under development.

## Proposed Approach

The scope of the proposed Maintenance will provide as-needed maintenance from January 2025 through June 2026. Regularly scheduled meetings will be conducted with The Geospatial Group and MDEQ to discuss any needs and/or progress to fix identified bugs.

## Level of Effort

The hours provided below are for the maintenance of the MUSTER application. All hours presented are not-to-exceed. MDEQ will only be billed for hours actually worked each month.

Milestone	Description of work	LOE (Hours)	Deliverable/s
M1	As needed maintenance of the legacy Muster application <i>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of January 2025.</i>	16	As needed meetings and bug fixes identified by MDEQ
M2	As needed maintenance of the legacy Muster application <i>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of February 2025.</i>	16	As needed meetings and bug fixes identified by MDEQ
M3	As needed maintenance of the legacy Muster application <i>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of March 2025.</i>	16	As needed meetings and bug fixes identified by MDEQ
M4	As needed maintenance of the legacy Muster application <i>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of April 2025.</i>	16	As needed meetings and bug fixes identified by MDEQ
M5	As needed maintenance of the legacy Muster application <i>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of May 2025.</i>	16	As needed meetings and bug fixes identified by MDEQ
M6	As needed maintenance of the legacy Muster application <i>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of June 2025.</i>	16	As needed meetings and bug fixes identified by MDEQ
M7	As needed maintenance of the legacy Muster application <i>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed</i>	16	As needed meetings and bug fixes identified by MDEQ

Milestone	Description of work	LOE (Hours)	Deliverable/s
M8	<p>legacy Muster application</p> <p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of August 2025.</p>	16	As needed meetings and bug fixes identified by MDEQ
M9	<p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of September 2025.</p>	16	As needed meetings and bug fixes identified by MDEQ
M10	<p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of October 2025.</p>	16	As needed meetings and bug fixes identified by MDEQ
M11	<p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of November 2025.</p>	16	As needed meetings and bug fixes identified by MDEQ
M12	<p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of December 2025.</p>	16	As needed meetings and bug fixes identified by MDEQ
M13	<p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of January 2026.</p>	16	As needed meetings and bug fixes identified by MDEQ
M14	<p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of February 2026.</p>	16	As needed meetings and bug fixes identified by MDEQ
M15	<p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of March 2026.</p>	16	As needed meetings and bug fixes identified by MDEQ

Milestone	Description of work	LOE (Hours)	Deliverable/s
M16	<p>application</p> <p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of April 2026.</p>	16	As needed meetings and bug fixes identified by MDEQ
M17	<p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of May 2026.</p>	16	As needed meetings and bug fixes identified by MDEQ
M18	<p>As needed maintenance of the legacy Muster application</p> <p>The Geospatial Group will attend regularly scheduled meetings and perform fixes as needed and identified by MDEQ for the month of June 2026.</p>	16	As needed meetings and bug fixes identified by MDEQ
<b>TOTAL</b>		<b>352</b>	



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## Pricing Summary

### Milestone/Deliverable Pricing Model

The pricing below is for Muster Maintenance.

MILESTONE/DELIVERABLE		COST
<b>Milestone/Deliverable 1</b>	January 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 2</b>	February 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 3</b>	March 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 4</b>	April 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 5</b>	May 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 6</b>	June 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 7</b>	July 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 8</b>	August 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 9</b>	September 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 10</b>	October 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 11</b>	November 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 12</b>	December 2025 Maintenance fixes	2080
<b>Milestone/Deliverable 13</b>	January 2026 Maintenance fixes	2080
<b>Milestone/Deliverable 14</b>	February 2026 Maintenance fixes	2080
<b>Milestone/Deliverable 15</b>	March 2026 Maintenance fixes	2080
<b>Milestone/Deliverable 16</b>	April 2026 Maintenance fixes	2080
<b>Milestone/Deliverable 17</b>	May 2026 Maintenance fixes	2080
<b>Milestone/Deliverable 18</b>	June 2026 Maintenance fixes	2080
<b>Total Overall Project Cost</b>		<b>\$ 37,440</b>

\* **Note:** Total Project Costs are not to exceed amount submitted/proposed.

The \$2080 monthly costs includes everything regardless of the effort or the number of bug fixes or meetings that occur in the month.



**Pricing Summary (cont.)**

<b>Fixed Bid Pricing Model</b>		<b>COST</b>
<b>Project Labor Costs:</b>		\$ 37,440
<b>Project Misc. Costs:</b>		\$
<b>Total Project Fixed Cost*</b>		\$ 37,440

\* Note: Total Project Costs are not to exceed amount submitted/proposed.

<b>Hourly Billing Pricing Model</b>				
<b>Resources Role/Job Title</b>		<b>Hourly Rate</b>	<b>Project Hours</b>	<b>Total Cost</b>
<b>Role #1:</b>	Senior Developer	\$ 130	352	\$ 37,440
<b>Total Hourly Project Cost*</b>				\$ 37,440

\* Note: Total Project Costs are not to exceed amount submitted/proposed.

The Fixed Bid Pricing Model and Hourly Billing Pricing Model are intended as a breakdown of Total Overall Project Cost only. Project will be billed by milestone/deliverable only.

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## Authorization

**Vendor Authorized Signature**



**Vendor Printed Name**  
Information Management Systems, Inc.  
dba The Geospatial Group  
Gary Hennington

**Date**

01/08/25

**Agency Authorized Signature**



**Agency Printed Name**  
Mississippi Department of  
Environmental Quality ("MDEQ")  
for Chris Wells, Executive Director

**Date**

1/15/2025

**MSP Authorized Signature**



**MSP Printed Name**  
Guidesoft, Inc. dba Knowledge Services  
General Counsel

**Date**

Jan 9, 2025

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**CONTRACTS DEPT.**

**Statement of Work between  
Guidesoft, Inc. dba Knowledge Services,  
Information Management Systems, Inc. dba The Geospatial Group, and  
Mississippi Department of Environmental Quality ("MDEQ")  
Total Cost of SOW (not to exceed): \$37,440.00  
Start Date of Service: 01/08/2025  
End Date of Service: 06/30/2026  
Project #47732  
MAGIC Contract #8500000820  
CP-1 20230476 IT20230066**