

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

March 21, 2024

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, March 21, 2024, at 11:00 a.m. for the regularly scheduled February monthly meeting.

#### Members Present:

Mark Henderson, Chair

Thomas A. Wicker, Vice-Chair

Bill Cook

Christa Alexander

#### Member Not Present:

Keith Van Camp

#### Legislative Advisors Not Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

#### Staff Members Present:

David Johnson, Executive Director

Stephanie Hedgepeth, Chief Administrative Officer

Jay White, Chief Security Officer

Brian Norwood, Chief Operations Officer

Rebecca Henley, Procurement Services Director

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Holly Savorgnan, Internal Services Director  
Hailey Tucker, Human Resources Director  
Tabatha Baum, Legal Counsel  
Michelle Walker, Procurement Process Specialist  
Renee Murray, E-Government Program Lead  
Vershonda Grindle, Technology Consultant  
Robert Martinez, Technology Consultant  
Debbie Parker, Technology Consultant  
LaTonya Kirkland, Technology Consultant  
Matthew Livingston, Technology Consultant  
Jasmine Grice, Technology Consultant  
Kevin Gray, IT Planning Coordinator  
Pam Sinclair, Project Manager  
Richard Crout, Project Manager  
Besty Ward, Security Operations Manager  
Lori Adams, Accounting Specialist  
Leslie Swilley, Administrative Specialist

Others Present:

Michael Gonzalez, Mississippi Department of Finance and Administration  
Nick Anderson, Mississippi Department of Finance and Administration  
Mike Roberts, Mississippi Department of Finance and Administration  
Loretta Jackson, University of Mississippi Medical Center  
Grant Banks, University of Mississippi Medical Center  
Tom Ritter, Mississippi State University  
Steve Parrott, Mississippi State University  
Martin Rivera, Mississippi State University

Trey Breckenridge, Mississippi State University  
Kyle Kirkpatrick, Mississippi Secretary of State  
Daniel Jordan, Mississippi Secretary of State  
Mark Allen, Mississippi Department of Human Services  
David Sliman, University of Southern Mississippi  
Rob McClure, AT&T  
Chris Salmon, AWS  
Cris Williams, Automation Designs & Solutions, Inc.  
Bethany Stanfill, BSS Global  
Jordan Nohra, Cisco  
Rita Rutland, General Dynamics  
Dylan Lee, SailPoint Technologies  
Justin Hampton, Strategic Communications  
Karen Newman, The Clay Firm  
Lesli Leakey, Vertafore

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Mark Henderson called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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Agenda Item No. 1: Mark Henderson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on February 22, 2024.

On motion by Bill Cook and second by Tom Wicker that the minutes of the meeting on February 22, 2024, be approved as written:

Motion carried, with Christa Alexander abstaining.

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Agenda Item No. 2: Vershonda Grindle, Kyle Kirkpatrick, Assistant Secretary of State, and Daniel Jordan, Chief Information Officer, presented Project No. 48134, requesting approval of an exemption for **MISSISSIPPI SECRETARY OF STATE (MSOS)** to request proposals for the acquisition of Statewide Election Management System (SEMS) Consolidated Hosting and Support. The staffs of ITS and MSOS jointly recommended approval of the exemption request at a total estimated 5-year lifecycle cost of \$8,000,000.00. MSOS will solicit proposals in accordance with all statutory requirements, for such acquisitions.

On Motion by Bill Cook and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Robert Martinez, Tom Ritter, Chief Information Security Officer, and Steve Parrott, Chief Information Officer, presented Project No. 48106, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request bids for the acquisition of a Cisco Enterprise Agreement. The staffs of ITS and MSU jointly recommended approval of the exemption request at a total estimated 5-year lifecycle cost of \$1,564,692.80. MSU will solicit bids in accordance with all statutory requirements for such acquisitions.

On Motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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The Board tabled Agenda Item No. 4 and proceeded to Agenda Item No. 5 to allow representatives for the University of Mississippi Medical Center to join the meeting for Agenda Item No. 4.

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Agenda Item No. 5: Matthew Livingston, Michael Gonzalez, Senior Technical Architect, and Nick Anderson, MMRS Deputy Director, presented the recommendation for Project No. 48108-4067 for the continuation of and increase to the Agreement with Mainline Information Systems, LLC for SUSE Linux and Velocity zVPS/ZTUNE software for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommended approval of the continuation of and increase to the Agreement with Mainline Information Systems, LLC through April 30, 2029, in an amount not to exceed \$2,910,905.05 for SUSE Linux and Velocity zVPS/ZTUNE software. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$7,102,344.05.

On Motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved: Motion carried; unanimously.

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Representatives for the University of Mississippi Medical Center joined the meeting, and the Board proceeded to Agenda Item No. 4.

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Agenda Item No. 4: Robert Martinez and Dr. Loretta Jackson, Vice Dean for Medical Education, presented Project No. 4511-47852 requesting approval for the sole source acquisition of MedHub Undergraduate Medical Education (UME) System Subscriptions for the School of Medicine from MedHub, LLC for **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommended MedHub, LLC as the sole source provider of MedHub UME System Subscriptions, at a total two-year cost of \$246,416.67. With this approval, the total lifecycle cost of this project is \$1,058,546.67.

On Motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved:  
Motion carried; unanimously.

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Agenda Item No. 6: Kevin Gray presented the *Strategic Master Plan for Information Technology 2024-2026*. The staff of ITS requested approval to publish the *Strategic Master Plan for Information Technology 2024-2026*.

On Motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:  
Motion carried; unanimously.

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Agenda Item No. 7: Holly Savorgnan presented the recommendation for approval of State Retirees hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2024 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. §27-104-17 (3). The staff of ITS recommended approval of State Retirees Caren Brister and Susan Meek hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2024 for ITS for a total not-to-exceed amount of \$56,750.00.

On Motion by Bill Cook and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, April 18, 2024.

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There being no further business, Christa Alexander moved that the ITS Board adjourn. Tom Wicker seconded the motion. Motion carried, unanimously and the meeting was adjourned by Mark Henderson.

  
Mark Henderson (May 16, 2024 14:18 CDT)

Mark Henderson, Chair



Tom Wicker, Vice-Chair