

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

May 16, 2024

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, May 16, 2024, at 11:00 a.m. for the regularly scheduled May monthly meeting.

Members Present:

Mark Henderson, Chair

Thomas A. Wicker, Vice-Chair

Christa Alexander

Bill Cook

Keith Van Camp

Legislative Advisors Not Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Stephanie Hedgepeth, Chief Administrative Officer

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Rebecca Henley, Procurement Services Director

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Hailey Tucker, Human Resources Director

Holly Savorgnan, Internal Services Director
Tabatha Baum, Legal Counsel
Michelle Walker, Procurement Process Specialist
Renee Murray, E-Government Program Lead
Alec Shedd, Technology Consultant
Debbie Parker, Technology Consultant
Vershonda Grindle, Technology Consultant
Roshunda Mitchell, Technology Consultant
Matthew Livingston, Technology Consultant
Jasmine Grice, Technology Consultant
Erica Cornelius, Systems Specialist
Kevin Gray, IT Planning Coordinator
David Richards, Service Center Manager
Besty Ward, Security Operations Manager
Pam Sinclair, Project Manager
David Ashley, Security Policy Analyst
Lori Adams, Accounting Specialist
Leslie Swilley, Administrative Specialist

Others Present:

Randy Giachelli, Mississippi Forestry Commission
Nathan Lidia, Mississippi Forestry Commission
Dorthy Young, Mississippi State Department of Health
Kane Tomlin, Mississippi State Department of Health
Sharon Prestridge, Mississippi Department of Education
Monique Corley, Mississippi Department of Education
Jacki Sampsell, Mississippi Department of Education

Jerrika Jackson, Mississippi Department of Education
Phil Cumberland, Mississippi Institutions of Higher Learning
Daniel Jordan, Mississippi Secretary of State's Office
Baylea Blough, Mississippi Secretary of State's Office
Grant Banks, University of Mississippi Medical Center
Nishanth Rodrigues, University of Mississippi
William "Trey" Breckenridge III, Mississippi State University
Mark Allen, Mississippi Department of Human Services
David Sliman, University of Southern Mississippi
Lesli Leakey, Vertafore, Inc.
Chris Salmon, AWS
Frank Rogowski, IBM
Michael Parker, NTT Data
JJ Dunn, NTT Data
Rob McClure, AT&T
Alexia Sykes, Logicalis
Rita Rutland, General Dynamics

Mark Henderson called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Mark Henderson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on April 18, 2024.

On motion by Tom Wicker and second by Christa Alexander that the minutes of the meeting on

April 18, 2024, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Mark Henderson directed the Board's attention to the second agenda item, approval of the minutes from the ITS Special Board Meeting on May 2, 2024.

On motion by Tom Wicker and second by Bill Cook that the minutes of the meeting on May 2, 2024, be approved as written:

Motion carried; unanimously.

Agenda Item No. 3: Debbie Parker, Randy Giachelli, Fire Chief, and Nathan Lidia, Systems Manager, presented the recommendation for Project No. 48231, submitted under the ITS Planned Purchases Procedure by the **MISSISSIPPI FORESTRY COMMISSION (MFC)**, Forest Protection. The staffs of ITS and MFC jointly recommended approval of the planned purchases request to purchase 275 portable, handheld, two-way radios, and accessories using the Two-Way Radio Express Products List from Central Mississippi Communications, at a cost not to exceed \$1,267,890.91.

On Motion by Bill Cook and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Vershonda Grindle and Dorthy K. Young, Chief Health Data, Operations, and Research Officer, presented the recommendation for Project 48330, submitted under the ITS Planned Purchases Procedure by the **MISSISSIPPI STATE DEPARTMENT OF HEALTH**

(MSDH). The staffs of ITS and MSDH jointly recommended approval of the planned purchases request to purchase DocuSign from CDW-G at a 1-year lifecycle cost of \$1,174,561.46 using the NASPO Software Value-Added Reseller Cooperative.

On Motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Roshunda Mitchell, Sharon Prestridge, Program Specialist Team Leader, and Jacki Sampsell, MS Assessment Director, presented the overview and request to issue RFP No. 4582-47967 for the acquisition of an online testing program for the English Language Proficiency Test (ELPT) for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly requested approval to advertise and publish RFP No. 4582-47967, to provide an online testing program for the English Language Proficiency Test (ELPT) for MDE.

On Motion by Bill Cook and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Roshunda Mitchell and Jackie Sampsell, MS Assessment Director, presented the overview and request to issue RFP No. 4583-47970 for the acquisition of an online testing program for the Mississippi Academic Assessment Program (MAAP) Science, End of Course Biology, and US History for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly requested approval to advertise and publish RFP No. 4583-47970, to provide an online testing program for the Mississippi Academic Assessment Program

(MAAP) Science, End of Course Biology, and US History for MDE.

On Motion by Bill Cook and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Matthew Livingston, Phil Cumberland, IHL Procurement Officer, and David Sliman, USM Chief Information Officer, presented Project No. 4615-48135, requesting approval for the sole source acquisition of high-performance optical and packet backbone research network from University Corporation for Advanced Internet Development d/b/a Internet2 for **MISSISSIPPI INSTITUTIONS OF HIGHER LEARNING (IHL)**. The staffs of ITS and IHL jointly recommended Internet2 as the sole-source provider of a high-performance optical and packet backbone research network, at a total 3-year life cycle cost of \$1,356,960.00. With this approval, the revised total lifecycle cost of this project is \$6,992,152.00.

On Motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Matthew Livingston, Daniel Jordan, Chief Information Officer, and Baylea Blough, Assistant Secretary of State, presented Project No. 4612-48137, requesting approval for the sole source acquisition of scrap metal registration and data collection support from LeadsOnline Parent, LLC for the **MISSISSIPPI SECRETARY OF STATE'S OFFICE (SOS)**. The staffs of ITS and SOS jointly recommended LeadsOnline Parent, LLC as the sole-source provider of scrap metal registration and data collection support, at a total 3-year lifecycle cost of \$470,248.00. With this approval, the revised total lifecycle cost of this project is \$2,424,588.00.

On Motion by Bill Cook and second by Christa Alexander that the staff recommendation be

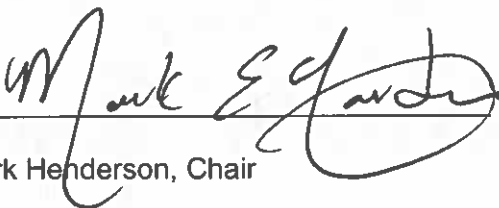
approved:


Motion carried; unanimously.

The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, June 20, 2024.

There being no further business, Bill Cook moved that the ITS Board adjourn. Christa Alexander seconded the motion. Motion carried, unanimously and the meeting was adjourned by Mark Henderson.


Mark Henderson, Chair


Tom Wicker, Vice-Chair