

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

May 2, 2024

The Mississippi Department of Information Technology Services Board met via livestream on Thursday, May 2, 2024, at 1:00 pm. for a special called meeting.

#### Members Present:

Mark Henderson, Chair

Thomas A. Wicker, Vice-Chair

Keith Van Camp

Bill Cook

Christa Alexander

#### Legislative Advisors Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

#### Legislative Advisors Not Present:

Representative Kent McCarty, MS House of Representatives

#### Staff Members Present:

David Johnson, Executive Director

Stephanie Hedgepeth, Chief Administrative Officer

Jay White, Chief Security Officer

Brian Norwood, Chief Operations Officer

Rebecca Henley, Procurement Services Director

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

John Ellis, Systems Administrator  
Hailey Tucker, Human Resources Director  
Michele Blocker, Human Resources Specialist  
Tabatha Baum, General Counsel  
Michelle Walker, Procurement Process Specialist  
Lori Adams, Accounting Specialist  
Suzanne Biggers, Billing Specialist  
Leslie Swilley, Administrative Specialist

Others Present:

Jessica McKenzie, Next Step Innovation, LLC  
Chandler Douglas, Mississippi College Law

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Mark Henderson called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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On motion by Tom Wicker and second by Bill Cook that the ITS Board convene in closed session to determine the need for an executive session to discuss personnel matters.

Motion carried; unanimously.

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The Mississippi Department of Information Technology Services Board convened in closed session.

Members Present:

Mark Henderson, Chair

Thomas A. Wicker, Vice-Chair

Keith Van Camp

Bill Cook

Christa Alexander

Legislative Advisors Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Legislative Advisors Not Present:

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Steve Patterson, Data Services Director

John Ellis, Systems Administrator

Hailey Tucker, Human Resources Director

Michele Blocker, Human Resources Specialist

Tabatha Baum, General Counsel

The ITS Board discussed the need to go into executive session to discuss personnel matters.

On motion by Keith Van Camp and second by Thomas Wicker that the ITS Board convene in executive session to discuss personnel matters relating to the job performance, character, professional competence, or physical or mental health of a person holding a specific position and also the transaction of business and discussions regarding employment of a person in a specific position, including the retirement of ITS Executive Director, David Johnson, in accordance with Mississippi Code Annotated 25-41-7(4)(a) and (k) and to reconvene in open session to announce this decision.

Motion carried; unanimously.

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The Mississippi Department of Information Technology Services Board reconvened in open session with the same present as in the initial open session.

Tabatha Baum announced that during the closed session, the ITS Board made the decision to convene in executive session for the following reasons: transaction of business and discussion of personnel matters relating to the job performance, character, professional competence, or physical or mental health of a person holding a specific position and the transaction of business and discussions regarding employment of a person in a specific position in accordance with Mississippi Code Annotated Section 25-41-7(4)(a) and (k).

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The Mississippi Department of Information Technology Services Board convened in executive session with the following persons present for discussion of the above stated reasons.

Members Present:

Mark Henderson, Chair

Thomas A. Wicker, Vice-Chair

Keith Van Camp

Bill Cook

Christa Alexander

Legislative Advisors Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Staff Members Present:

David Johnson, Executive Director  
Hailey Tucker, Human Resources Director  
Michele Blocker, Human Resources Specialist  
Tabatha Baum, General Counsel

The ITS Board discussed the personnel matters.

On motion by Bill Cook and second by Christa Alexander that the ITS Board come out of executive session and reconvene in open session:

Motion carried; unanimously.

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The Mississippi Department of Information Technology Services Board reconvened in open session with the same present as in the initial open session.

Mark Henderson announced that no actions were taken by the ITS Board during executive session.

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There being no further business, Bill Cook moved that the ITS Board adjourn. Christa Alexander seconded the motion. Motion carried, unanimously and the meeting was adjourned by Mark Henderson.

  
Mark Henderson (CDT), 2024 14:19 CDT

Mark Henderson, Chair



Tom Wicker, Vice-Chair