

**BOARD MEETING MINUTES**

**MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

August 15, 2024

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211 and via livestream, on Thursday, August 15, 2024, at 11:00 a.m. for the regularly scheduled August monthly meeting.

Members Present:

- Thomas A. Wicker, Chair
- Christa Alexander, Vice-Chair
- Keith Van Camp
- Mark Henderson

Member not Present:

- Bill Cook

Legislative Advisor Present:

- Senator Bart Williams, Technology Committee, MS State Senate
- Representative Jill Ford, MS House of Representatives

\*\*\*\*\*

Staff Members Present:

- Craig P. Orgeron, CPM, Ph.D., Executive Director
- Stephanie Hedgepeth, Chief Administrative Officer
- Jay White, Chief Information Security Officer
- Brian Norwood, Chief Operations Officer

Steve Patterson, Data Services Director  
Holly Savorgnan, Internal Services Director  
Nita Caylor, Accounting Manager  
Tabatha Baum, Legal Counsel  
Michelle Walker, Procurement Process Specialist  
Alec Shedd, Technology Consultant  
Debbie Parker, Technology Consultant  
Jasmine Grice, Technology Consultant  
Roshunda Mitchell, Technology Consultant  
Christopher Gooday, Technology Consultant  
Caleb Durden, Technology Consultant  
Angelia Pryor, Technology Consultant  
LaTonya Kirkland, Technology Consultant  
Gary LeBlanc, Open Systems Manager  
Kevin Gray, IT Planning Coordinator  
Pam Sinclair, Project Manager  
Lori Adams, Accounting Specialist  
David Richards, Service Center Manager  
Leslie Swilley, Administrative Specialist

Others Present:

Jeff Grimsley, University of Mississippi Medical Center  
Sheila Kearney, University of Mississippi Medical Center  
Grant Banks, University of Mississippi Medical Center  
Takesha Darby, Mississippi Department of Corrections  
John Hunt, Mississippi Department of Corrections

Rhoan Gordan, Mississippi Department of Corrections  
Mohammed Jabir, Mississippi Department of Corrections  
David J. Sliman, University of Southern Mississippi  
Trey Breckenridge, Mississippi State University  
Nishanth Rodrigues, University of Mississippi  
Michele Patton, University of Mississippi  
Mike Littrell, University of Mississippi  
David Bennett, Capital Resources  
Rob McClure, AT&T  
Dylan Lee, SailPoint  
Chris Salmon, Amazon Web Services  
Caroline Sims, Butler Snow LLP  
Mary Tucker, BCI  
Tina Wells, Tyler Technologies  
Bethany Stanfill, BSS Global  
Matsebe Phasha, Limpopo ICT Forum

\*\*\*\*\*

Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

\*\*\*\*\*

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on July 18, 2024.

On motion by Keith Van Camp and second by Mark Henderson that the minutes of the meeting on July 18, 2024, be approved as written:

Motion carried; unanimously.

\*\*\*\*\*

Agenda Item No. 2: Christopher Gooday and Jeff Grimsley, Associate CFO – Health System, presented Project No. 48459, requesting approval for an increase to the initial exemption request for contract modeling and claim management software for **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staff of UMMC recommended approval of this \$877,500.00 increase to the original exemption request, for a revised not-to-exceed total estimated 10-year lifecycle cost of \$1,777,500.00.

On Motion by Keith Van Camp and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

\*\*\*\*\*

Agenda Item No. 3: Roshunda Mitchell, Takesha Darby, Director of Fiscal Affairs and Accounting, John Hunt, Deputy Commissioner of Institutions, Rhoan Gordon, Radio Frequency Technology Consultant, and Mohammed Jabir, Radio Frequency Technology Consultant, presented the overview and request to issue RFP No. 4581 - 47925 for the acquisition of a cellphone interdiction system for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly requested approval to advertise and publish RFP No. 4581-47925, to provide a cellphone interdiction system for MDOC.

On Motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

\*\*\*\*\*

Agenda Item No. 4: Caleb Durden and Brian Norwood, Chief Operations Officer, presented evaluation and recommendation of proposals received in response to LOC No. 48227-4342 for the acquisition of Capitol Complex Voice over Internet Protocol (VoIP) Cabling Services for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended the selection of Lane-Tedder & Associates, Inc. as lowest and best vendor responding to LOC No. 48227-4342, to provide Capitol Complex Voice over Internet Protocol (VoIP) Cabling Services at a total estimated 3-year lifecycle of \$767,500.00.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

\*\*\*\*\*

The Board acknowledged Agenda Item No. 5 regarding the ITS Information Confidentiality Officer Report.

\*\*\*\*\*


The Board acknowledged Agenda Item No. 6 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.


\*\*\*\*\*

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, September 19, 2024.

\*\*\*\*\*

Tom Wicker adjourned the meeting.

  
\_\_\_\_\_  
Thomas A. Wicker, Chair

  
\_\_\_\_\_  
Christa Alexander, Vice-Chair









# Minutes\_FY25\_August

Final Audit Report

2024-11-26

Created:	2024-11-26
By:	Nita Caylor (nita.caylor@its.ms.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA247y3CXqcVgb6T2boEcGJAb6BiOW3Twq

## "Minutes\_FY25\_August" History

-  Document created by Nita Caylor (nita.caylor@its.ms.gov)  
2024-11-26 - 6:36:24 PM GMT
-  Document emailed to Thomas A. Wicker (taw@hillenwicker.com) for signature  
2024-11-26 - 6:36:30 PM GMT
-  Email viewed by Thomas A. Wicker (taw@hillenwicker.com)  
2024-11-26 - 9:15:08 PM GMT
-  Document e-signed by Thomas A. Wicker (taw@hillenwicker.com)  
Signature Date: 2024-11-26 - 9:15:48 PM GMT - Time Source: server
-  Document emailed to Christa Alexander (alexander.christa@gmail.com) for signature  
2024-11-26 - 9:15:50 PM GMT
-  Email viewed by Christa Alexander (alexander.christa@gmail.com)  
2024-11-26 - 9:21:06 PM GMT
-  Document e-signed by Christa Alexander (alexander.christa@gmail.com)  
Signature Date: 2024-11-26 - 9:21:45 PM GMT - Time Source: server
-  Agreement completed.  
2024-11-26 - 9:21:45 PM GMT