

**BOARD MEETING MINUTES**

**MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

October 17, 2024

The Mississippi Department of Information Technology Services Board met in the Boardroom at ITS, 3771 Eastwood Dr., Jackson, MS 39211 and via livestream, on Thursday, October 17, 2024, at 11:00 a.m. for the regularly scheduled October monthly meeting.

Members Present:

- Thomas A. Wicker, Chair
- Christa Alexander, Vice-Chair
- Keith Van Camp
- Mark Henderson
- Bill Cook

Legislative Advisor Present:

- Senator Bart Williams, Technology Committee, MS State Senate
- Representative Jill Ford, MS House of Representatives

\*\*\*\*\*

Staff Members Present:

- Craig P. Orgeron, CPM, Ph.D., Executive Director
- Stephanie Hedgepeth, Chief Administrative Officer
- Jay White, Chief Information Security Officer
- Brian Norwood, Chief Operations Officer
- Lisa Kuyrkendall, Telecommunication Services Director
- Steve Patterson, Data Services Director

Hailey Tucker, Human Resources Director  
Holly Savorgnan, Internal Services Director  
Tabatha Baum, General Counsel and Interim Procurement Director  
Michelle Smith, Procurement Process Specialist  
Renee Murray, E-Government Program Lead  
Amber Dupree, Associate General Counsel  
Alec Shedd, Technology Consultant  
Roshunda Mitchell, Technology Consultant  
Jasmine Grice, Technology Consultant  
Angela Pryor, Technology Consultant  
Atrael Porter, Technology Consultant  
Kevin Gray, IT Planning Coordinator  
Gary LeBlanc, Open Systems Manager  
Pam Sinclair, Project Manager  
David Ashley, Security Policy Analyst  
Betsy Ward, Security Operations Manager  
Leslie Swilley, Administrative Specialist

Others Present:

David J. Sliman, University of Southern Mississippi  
Jamie Perry, Mississippi State University  
Grant Banks, University of Mississippi Medical Center  
Sheila Kearney, University of Mississippi Medical Center  
Audrey McAfee, Mississippi Department of Corrections  
Nathan Blevins, Mississippi Department of Corrections  
Mark Allen, Mississippi Department of Human Services

Karen Newman, The Clay Firm

Jessica McKenzie, Next Step Innovation

Bethany Stanfill, BSS Global

Noel Morgan, Simmons Consulting

Amanda Tollison, Butler Snow LLP

Teresa Harris, Vertafore, Inc

Alexia Sykes, Logicalis

Ben Lane, C Spire

Tim Ross, Juniper Networks

Jordan Nohra, Cisco

\*\*\*\*\*

Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

\*\*\*\*\*

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on September 19, 2024.

On motion by Mark Henderson and second by Keith Van Camp that the minutes of the meeting on September 19, 2024, be approved as written:

Motion carried; unanimously.

\*\*\*\*\*

Agenda Item No. 2: Atrael Porter and Jamie Perry, Director of Fiscal Affairs, presented Project No. 48175, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of a Facilities Management Software System. The staffs of ITS and MSU jointly recommended the approval of the exemption request at a total 10-year life cycle cost of \$2,500,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On Motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

\*\*\*\*\*

Agenda Item No. 3: Angelia Pryor, Audrey McAfee, Deputy Administrator for Technology and Program Services, and Nathan Blevins, Deputy Commissioner of Community Corrections, presented the Project Number 48599 for the continuation of and increase to the Agreement with Sentinel Offender Services, LLC for Electronic Monitoring Equipment and Services for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommended approval of the continuation of and increase to the Agreement with Sentinel Offender Services, LLC through April 30, 2025, in an amount not to exceed \$1,226,302.00 for electronic monitoring equipment and services. With this increase, the revised not-to-exceed lifecycle cost of this project is \$12,978,751.50.

On Motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

\*\*\*\*\*

Agenda Item No. 4: Holly Savorgnan presented the recommendation for approval of a State Retiree hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2025 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. §27-104-17 (3). The staff of ITS recommended approval of State Retiree David Johnson hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2025 for ITS for a total not-to-exceed amount of \$49,800.00.

On motion by Keith Van Camp and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

\*\*\*\*\*

The Board acknowledged Agenda Item No. 5 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

\*\*\*\*\*

Tom Wicker stated that the ITS Board convene in closed session for Strategic Planning Meeting.

\*\*\*\*\*

The Mississippi Department of Information Technology Services Board convened in closed session.

Members Present:

- Thomas A. Wicker, Chair
- Christa Alexander, Co-Chair
- Keith Van Camp
- Mark Henderson

Staff Members Present:

- Craig P. Orgeron, CPM, Ph.D., Executive Director
- Stephanie Hedgepeth, Chief Administrative Officer
- Brian Norwood, Chief Operations Officer

\*\*\*\*\*

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, November 21, 2024.

\*\*\*\*\*

There being no further business, Christa Alexander moved that the ITS Board adjourn. Mark Henderson seconded the motion. Motion carried, unanimously and the meeting was adjourned by Tom Wicker.



---

Thomas A. Wicker, Chair



---

Christa Alexander, Vice-Chair









# Minutes\_FY25\_October

Final Audit Report

2024-12-04

Created:	2024-11-26
By:	Nita Caylor (nita.caylor@its.ms.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYxI2-QFiaJ8JSHm3UArm5PnCRWIK7bza

## "Minutes\_FY25\_October" History

-  Document created by Nita Caylor (nita.caylor@its.ms.gov)  
2024-11-26 - 6:43:45 PM GMT
-  Document emailed to Thomas A. Wicker (taw@hillenwicker.com) for signature  
2024-11-26 - 6:43:49 PM GMT
-  Email viewed by Thomas A. Wicker (taw@hillenwicker.com)  
2024-11-26 - 9:16:51 PM GMT
-  Document e-signed by Thomas A. Wicker (taw@hillenwicker.com)  
Signature Date: 2024-11-26 - 9:17:10 PM GMT - Time Source: server
-  Document emailed to Christa Alexander (alexander.christa@gmail.com) for signature  
2024-11-26 - 9:17:11 PM GMT
-  Email viewed by Christa Alexander (alexander.christa@gmail.com)  
2024-12-04 - 6:45:54 PM GMT
-  Document e-signed by Christa Alexander (alexander.christa@gmail.com)  
Signature Date: 2024-12-04 - 6:46:19 PM GMT - Time Source: server
-  Agreement completed.  
2024-12-04 - 6:46:19 PM GMT