



## Managed Service Provider

### Request for Project Services Change Order Template

<b>Project Name:</b> eWIC Project Management Services	
<b>State Agency:</b> MSWIC	<b>Vendor:</b> BCA
<b>Change Order #:</b> 002	<b>Change Order Start Date:</b> 10/2020
<b>Change Order Description/Justification:</b> Realignment of milestones, no additional cost incurred.	
<b>Milestone/Deliverable 1: Project Planning – Remaining payable Planning Deliverables</b>	
1.3 Master Work Schedule and Task Plan (extension quote)	\$100,656.92
1.3.20: Oct - 20	\$9,150.63
1.3.21: Nov - 20	\$9,150.63
1.3.22: Dec - 20	\$9,150.63
1.3.23: Jan - 21	\$9,150.63
1.3.24: Feb - 21	\$9,150.63
1.3.25: Mar - 21	\$9,150.63
1.3.26: Apr - 21	\$9,150.63
1.3.27: May - 21	\$9,150.63
1.3.28: Jun - 21	\$9,150.63
1.3.29: Jul - 21	\$9,150.63
1.3.30: Aug - 21	\$4,575.31
1.3.31: Sept - 21	\$4,575.31
<b>Milestone/Deliverable 2: Project Execution and Monitoring</b>	
2.1 Conduct initial UAT Session and provide Memorandum of Meeting Results of UAT Session	\$3,254.00
2.2 Manage Assurance of UAT and Issue Final Report of User Acceptance Testing (UAT)	\$18,665.00
2.3 Memorandum on the Assessment and Readiness for Pilot Implementation	\$1,540.00
2.4 Pilot initiation Meeting and Memorandum	\$2,585.00
2.5 Final Report of Pilot Activities	\$9,701.00
2.6 Rollout initiation Meeting	\$661.00
2.7 Final Report of Rollout Activities	\$3,171.00
<b>Total Milestone Cost</b>	<b>\$39,577.00</b>



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Milestone/Deliverable 3: Project Closing and Handoff	
3.1 Post Implementation Meeting	\$771.00
3.2 IAPDU Closeout	\$7,229.00
3.3 Project Material Transfer	\$2,200.00
<b>Total Milestone Cost</b>	<b>\$10,200.00</b>
<b>Total Revised Overall Project Cost*</b>	<b>\$150,433.92</b>
<b>Total Cost of Change Order</b>	<b>\$ No change</b>
<b>New Total Cost of Project</b>	<b>\$ No change</b>

Authorization		
<b>Vendor Authorized Signature</b>	<b>Vendor Printed Name</b>	<b>Date</b>
<small>DocuSigned by:</small> <i>Art Burger</i>	Art Burger	11/24/2020   2:48 PM PST
<b>Agency Authorized Signature</b>	<b>Agency Printed Name</b>	<b>Date</b>
<small>916C6CEEE23B490</small> <small>DocuSigned by:</small> <i>Thomas Dobbs</i>	Thomas Dobbs	11/24/2020   5:04 PM CST
<b>MSP Authorized Signature</b>	<b>MSP Printed Name</b>	<b>Date</b>
<small>A525016F91BF427</small> <i>Doreen DeLancy</i>	Doreen DeLancy	Dec 1, 2020
<b>Knowledge Services Legal Signature</b>	<b>Knowledge Services Legal Name</b>	<b>Date</b>
<small>Doreen DeLancy (Dec 1, 2020 10:16 CST)</small> <i>Katie Belange</i>	Katie Belange	Dec 1, 2020
<small>Katie Belange (Dec 1, 2020 09:44 EST)</small>		