**Job Description**

**IT Project Manager Team Lead**

The Mississippi Department of Information Technology Services (ITS) is seeking a qualified individual to fill the role of IT Project Manager Team Lead. This supervisory position is responsible for managing complex technology projects. The ideal candidate will possess a strong combination of technical expertise and leadership skills, ensuring successful project delivery aligned with organizational objectives.

**Key Responsibilities**

* **Project Planning and Execution:**
	+ Develop comprehensive project plans, including timelines, resource allocation, and milestones.
	+ Oversee project activities, ensuring adherence to schedules and budgets.
	+ Identify and allocate appropriate resources to project tasks.
* **Team Leadership:**
	+ Supervise and mentor a team of project managers and IT professionals.
	+ Facilitate effective communication and collaboration among team members.
	+ Conduct performance evaluations and provide professional development opportunities.
* **Stakeholder Engagement:**
	+ Serve as the primary liaison between business owners, IT managers, and external vendors.
	+ Ensure project objectives align with business goals and stakeholder expectations.
	+ Communicate project status, risks, and issues to all relevant parties.
* **Quality Assurance and Reporting:**
	+ Develop and deliver project deliverables that meet quality standards.
	+ Monitor and measure project outcomes against predefined success criteria.
	+ Prepare and present regular project reports to senior management.

**Required Skills**

* Proven ability to manage multiple complex projects simultaneously.
* Exceptional leadership and team management capabilities.
* Strong analytical and problem-solving skills.
* Excellent verbal and written communication skills.
* Proficiency in project management software and tools.

**Qualifications**

* Bachelor’s degree in Information Technology, Computer Science, or a related field.
* 7-10 years of relevant IT experience, with a focus on project management.
* Specialized knowledge in an IT discipline is preferred.

**Benefits**

* Comprehensive health, life, dental, and vision insurance.
* Paid time off and recognized holidays.
* Participation in the state retirement plan.
* Employee assistance programs.
* Eligibility for remote work in accordance with agency policy.

**Job Type:** Full-Time (8 AM to 5 PM, Monday–Friday)

**Salary:** $73,673.08-$100,563.75

Interested applicants should email their resume to recruiting@its.ms.gov and include the position title in the email’s Subject Line.